



City of NORFOLK

November 24, 2015

TO: ALL POTENTIAL OFFERORS

RE: RFP 4848-0-2016/DH, Public Safety Recruitment and Promotional Exams, Addendum 1

Due: December 4, 2015 at 2:00 p.m. Eastern Daylight Time

The above referenced RFP is hereby amended and clarified to include the following revisions to the solicitation documents:

The due date has been changed to **December 15, 2015 at 2:00 p.m.**

Remove the table in Section II – Instructions to Offerors, Paragraph F. Schedule of Events of the RFP and insert the following.

Event	Date
IFB Issued	November 17, 2015
Pre-Bid and Site Visit	November 23, 2015 at 3:00 p.m. Office of the Purchasing Agent, Conference Room 232 E. Main Street, Suite 250 Norfolk, Virginia 23510
Question 1 Deadline	November 30, 2015
Amendment 1 Issued	December 3, 2015
Question 2 Deadline	December 8, 2015 (Questions pertaining to Addendum 1)
Amendment 2 Issued	December 10, 2015
Proposals Due	December 15, 2015 @ 2:00 PM EST
Intent to Award posted	December 31, 2015
Contract begins	January, 2016

All other provisions of the RFP shall remain unchanged. The provisions, herein, shall become part of the RFP package, and offeror shall acknowledge receipt of the addendum by signing in the space provided below and returning it with your proposal.

Signature: _____
(Offeror)

Sincerely,

Danny Hawk
Procurement Specialist